

**Western Montana Mental Health Center**  
**106 W Broadway**  
**Butte, MT 59701**  
**Phone: (406) 723-5489**  
**Fax: (406) 782-4020**

**Position:** LPN (Crisis Services)

**Close Date:** Open until filled

**Hours:** Full-time; Monday – Friday 8am–4pm (with on-call rotation)

**Job Summary:** The LPN works independently to coordinate care and services to meet the needs of clients presenting with emotional or psychiatric crisis.

**Essential Job Responsibilities:**

- Meets onsite with agency physician to monitor medications for consumers.
- Contacts on-call physician as needed for medical consultation.
- Distributes required medications to consumers as prescribed.
- Secures medications daily and monitor and maintain stock supply.
- Reports medication changes to treatment team in accordance with program and WMMHC policy.
- Facilitates psycho-educational groups regarding medications and health issues.
- Takes and records vital signs as necessary or ordered by physician.
- Provides daily behavioral supervision of consumers in the crisis stabilization program assuring safety at all times.
- Completes orientation process with new residents at the crisis stabilization program within two hours of consumer's ability to comprehend the process.
- Provides transitional case management services for consumers not active in adult case management.
- Answers 24-hour crisis line in accordance with program policies and procedures.
- Outreaches consumers when requested by supervisor.
- Provides transportation to consumers using a motor vehicle, this typically requires a current Montana driver's license and the ability to operate a motor vehicle.
- Complete all required paperwork in compliance with the State Standards and WMMHC Policies and Procedures.

**Qualifications:** Must be licensed as a LPN in the State of Montana and have a minimum of one-year experience working with adults with mental illness.