

Western Montana Mental Health Center
410 Windward Way
Kalispell, MT 59901
Phone: (406) 257-1336
Fax: (406) 257-1353

POSITION: Licensed Addiction Counselor
HOURS: Full Time
CLOSE DATE: Open Until Filled

JOB SUMMARY: Performs work tasks as an addiction counselor in areas of assessments; group, individual, and family counseling; crisis intervention; and outcome reports.

DUTIES AND RESPONSIBILITIES:

1. Maintain program record keeping in a professional and timely manner and in accordance with program and state requirements.
2. Conduct diagnostic/placement assessments, provide group, individual, and family counseling services, and case management services, in accordance with best clinical practices, laws, and administrative rules.
3. As a part of an interdisciplinary team, identify significant mental health issues and coordinate appropriate concurrent services as indicated.
4. Refer individuals to needed adjunct services and/or appropriate level of care.
5. Maintain client confidentiality in accordance with federal and state laws.
6. Demonstrate thorough knowledge of ASAM criteria and patient placement.

REQUIREMENTS:

Knowledge: Comprehensive knowledge of addiction, theoretical models of therapeutic change processes, and best clinical practices; primary substance use and mental health diagnoses; group theory and practice; instructional techniques; family education and support; working knowledge of assessment procedures, including diagnostics and placement; knowledge of laws and administrative rules relevant to chemical dependency, mental health, and confidentiality; of community resources and referral procedures; and thorough knowledge of ethical performance standards and their application. Working knowledge of office practices and procedures, programs and services.

Competencies: Ability to utilize and effectively apply the required technical knowledge; to modify specific treatment approaches for consumers with co-occurring disorders; to maintain professional relationships with clients, co-workers, colleagues, community members, and the general public; to follow written and verbal instructions; and to communicate effectively verbally and in writing. Ability to perform tasks with minimal supervision. Ability to access and define appropriate clinical issues and interventions and impart to staff.

Education and Experience: The preceding knowledge and competencies are typically acquired through a Master's degree in a Behavioral Science with specific coursework or training in addictions, symptomology and treatment of other mental health disorders, and licensure as an addictions counselor in the State of Montana, plus two years' experience in clinical practice. *Applicants in the process of obtaining licensing will be considered.*