

**Western Montana Mental Health Center**  
**81 W. Park Street**  
**Butte, Montana 59701**  
**406-497-9041**  
**406-782-4020**

**Position:** Care Coordinator/PATH

**Close Date:** open until filled

**Hours:** 8 a.m. – 4 p.m. Monday thru Friday

**Job Summary:** To provide intensive care coordination services within a team setting to individuals with severe and persistent mental illness.

**Essential Job Responsibilities:** Ability to establish and maintain effective working relationships within the agency, with clients and family members, and with involved personnel from other agencies and professions; to exercise professional judgment in evaluating situations and making decisions; and to communicate effectively orally and in writing. As a PATH Care Coordinator, staff will participate in community meetings to support the linkages of homeless people to safe, affordable housing. Employee will work to outreach homeless in the community through various efforts and programs and will actively participate in community meetings to work to address homeless issues. Employee will work with the PATH team to train others in the SOAR process and will provide individual and group support to those in need of support in their homelessness. Will work with the team to complete quarterly and monthly reports as needed to support the grant

**Qualifications:** Considerable knowledge of the principals and practices of social work, human development and behavior; of contemporary social and economic conditions; working knowledge of the laws, rules and regulations related to individuals with mental illness, of agency policies and procedures governing treatment services; and of the needs and problems related to individuals with severe and persistent mental illness. Must have reliable transportation with appropriate insurance coverage. Word processing, e-mail and internet skills required.

**Education & Experience:** The above knowledge and abilities are typically acquired through a combination of education and experience equivalent to an associate arts degree in social work, counseling or a related behavioral science, and one year related work experience or a bachelor's degree in an appropriate field.

**Please Submit resume and cover letter to:**

Florence Fisher at [ffisher@wmmhc.org](mailto:ffisher@wmmhc.org) and apply online at <https://wmmhc.org/join-us/>