

Western Montana Mental Health Center
209 N. 10th St, Suite A
Hamilton, MT 59840
Phone: (406) 532-9101
Fax: (406) 363-4498

Position: Psychiatric Nurse (PACT)

Hours: Full-time

Closing Date: Open until filled

Job Summary: This member of the PACT multidisciplinary team is responsible for conducting assessments of client needs in the area of psychiatric and physical health and making appropriate referrals in the community to other health care providers. Provide management and administration of medication in conjunction with the prescriber. Provide a range of treatment, rehabilitation, and support services and sharing shift-management responsibility with other staff. Oncall rotation for Crisis Stabilization with stipend.

Duties and Responsibilities:

- Provide treatment, rehabilitation, and support services for an assigned group of clients. This will include but may not be limited to assisting the client with many areas of the client's life such as activities of daily living, relationships and social life, substance use and abuse, housing, assuring basic needs are met, linking client to community resources, helping client navigate legal issues. Provide benefits counseling (e.g., Supplemental Security Income [SSI]. Veterans' benefits).
- Provide practical help and support, advocacy, coordination, side-by-side individual support, problem solving, direct assistance, training, and supervision to help clients obtain the necessities of daily living including medical and dental health care; legal and advocacy services; financial support such as entitlements (e.g., SSI, SSDI, and veterans' benefits) or housing subsidies (e.g., HUD Section 8); supported housing (e.g., adult foster care, paid roommates, meals brought in for those who need it); money-management services (e.g., payee ships); and transportation.
- Involvement in the assessment and treatment planning process. Will assume primary responsibility in treatment planning process for clients that are assigned as case management. Will assume a secondary role in the treatment planning process in the role of the PACT nurse and will be responsible for carrying out duties of the nurse in certain areas of the treatment plan. Will assure that assessment is completed for clients.
- Perform shift management in coordination with PACT Team leader and APRN/Psychiatrist.
- Provide on-call crisis intervention covering rotating nighttime and weekend hours.
- Document client progress to maintain records of the client activity according to established methods and procedures.
- Participate in daily staff meetings, treatment planning reviews, and other meetings that may be scheduled by Team Leader.
- Under the direction of the team APRN and in collaboration with other PACT nurses develop, revise, maintain, and supervise team psychopharmacologic and medical treatment and medications policies and procedures including transcribing, administering, evaluating, and recording psychotropic medications prescribed by the team prescriber. Will collaborate with other nurses on the team to organize and manage the system of getting medication to the clients and assuring this is completed in a timely fashion. Manage pharmaceuticals and medical supplies. Assist in scheduling and coordinating client care as it relates to the physical health of all clients on the PACT team.
- Collaborate with other providers on the PACT team to assure the clients are working toward goals that are stated on treatment plan.

Skills and Abilities:

1. Prefer minimum of one-year paid experience working with people who have SDMI.
2. Good verbal and written communication skills
3. Acceptance of a variety of lifestyles, behaviors, and cultural and spiritual practices.
4. Ability to exercise discretion and maintain client and employee confidentiality.
5. Commitment to the mission of Western Montana Mental Health Center.
6. Ability to perform a range of physical motions, including but not limited to:
 7. Lifting and carrying groceries and other items as needed
 8. Standing, walking, sitting for long periods of time
 9. Kneeling, squatting, stooping.
10. Must be able to use sense of sight and hearing in order to assess environment and clients, and to insure personal safety.
11. Valid Montana driver's license and ability to become insured.
12. Ability to prioritize and perform multiple tasks.
13. Ability to exercise sound judgement in evaluation of situations and making decisions independently.

Education, Experience, and Knowledge Required: The Psychiatric Nurse may have a Master's, Bachelor's or Associate's degree in nursing, must be licensed as a LPN or RN, and should have at least one year of work experience in an inpatient or outpatient psychiatric setting. Must have a strong commitment to the right and ability of each person with a severe and disabling mental illness to live in normal community residences; work in market jobs; and have access to helpful, adequate, competent, and continuous supports and services. Skills and competence to establish supportive trusting relationships with persons with severe and disabling mental illnesses and respect for client rights and personal preferences in treatment are essential.