

Western Montana Mental Health Center
81 W Park
Butte, MT 59701
Phone: (406) 497-9000

Position: Maintenance Technician

Close Date: Open Until Filled

Hours: 8 a.m. – 4 p.m. Tuesday thru Saturday

Job Summary: Under general supervision, performs skilled work in the maintenance, alteration and or upkeep of buildings, grounds, and equipment.

Essential Job Responsibilities: Repair; maintain buildings such as heating and plumbing systems. Performs electrical, carpentry, masonry and plumbing work of a maintenance nature. Operates a variety of small equipment. Paints buildings, walls, woodwork, and other items to maintain appearances. Checks boilers to assure proper functioning. Participates in planning, repair, maintenance and/or minor remodeling projects by identifying needs. Responsible for all physical upkeep of Butte, Anaconda, Bozeman & Helena facilities and offices. Will be responsible for shoveling some of the walks in wintertime. All work orders determine what gets done and in what order. Hours are scheduled by the job work order. Schedule will remain flexible for completion of job responsibilities. Work orders need to be completed and then presented to the Director of Operations for tracking how many hours went to which cost centers. Must be available for emergency situations.

Qualifications: Working knowledge of appropriate maintenance and upkeep techniques, tools, equipment and safety standards; operation of heating/cooling. Knowledge of record keeping; and maintenance cost calculations. MT Boilers licensure is required. Productivity requirements will be established/required while educating consumers on job specific tasks.

Education & Experience: The above knowledge's, skills and abilities are typically acquired through a combination of education and experience equivalent to graduation from high school and four years experience in general maintenance work.