

Western Montana Mental Health Center
81 W Park St
Butte, MT 59701
Phone: (406) 497-9000
Fax: (406) 723-7117

Position: Clinical Director

Close Date: Open Until Filled

Hours: Full-time

Job Summary: This position is responsible for providing clinical services approximately 15% of the time and approximately 85% administrative/management/supervision duties. Individual is responsible for directly supervising and overseeing clinical therapists, care coordination, day treatment, group home, adult foster care, contract therapists, and interns. In addition, this position is responsible for overall clinical programming, supervision, and direction of the Butte facility.

Essential Job Responsibilities:

- Carry a caseload and meet assigned productivity standards regarding billable units (approximately 15% will include walk-in and crisis coverage for outpatient, as well).
- Assist in the development of annual program budget, including projection of revenue and expenditures. Review monthly cost center financial reports and make recommendations as appropriate.
- Provide clinical leadership for all staff and programs. Facilitate and structure meaningful engagement to include review, monitoring, establishment, and participation in treatment team discussions, decisions, and meetings.
- Complete initial assessments, evaluations, diagnosis, and treatment plans for clients, encouraging the client to take an active role in the treatment planning process. Provide psychotherapy according to the needs of the client as indicated by the treatment plan.
- Conduct quality assurance reviews of medical records to include monthly review of documentation with follow-up and recommendations to treatment team about process, procedures, and patterns. Review and sign documentation, assessments, and treatment plans for in-training staff.
- Provide supervision to clinical therapists, candidate therapists, and interns.
- Maintain liaison and productive working relationships with referral sources, funding sources, community interest groups, other treatment providers, and represent the program to other agencies and the community at large.
- Continue program development and modification incorporating Evidence-Based Treatment, Outcome, and Feedback Measures (Partners for Change Outcome Management System), Behavioral Health Integration, and Recovery Principles and Philosophy.

Job Requirements: Individual must possess a thorough knowledge of mental illness; knowledge of the dynamics of human behavior and social relationships; knowledge of supervisory theory and techniques, personnel and program management, and assessment of community needs. Individual must have excellent knowledge of computer programs, and the ability to educate other personnel regarding on the Electronic Health Records program.

Ability to effectively provide direction, training, and clinical supervision to a group of staff representing various educational backgrounds; ability to diagnose severe problems in social functioning; to develop implement, and evaluate service plans for persons experiencing mental illness or emotional disturbance within the multi-disciplinary team setting; to communicate effectively orally and in writing.

This position requires a Master's degree from an accredited institution in psychology, clinical social work, professional counseling, or other clinical behavioral science. Three (3) years progressively responsible post-graduate experience in a community mental health center or similar setting, with at least one (1) year experience in administrative supervision. Prior work history must include experience in the provision of direct clinical services and clinical supervision. Current

Montana LCSW or LCPC with ability to obtain certification as a Mental Health Professional Person within three (3) months is required.