

**Western Montana Mental Health Center**  
**45 E 16<sup>th</sup> St**  
**Helena MT, 59601**  
**Phone: (406) 603-4010**

**Position:** Therapist (Jail Diversion/Journey Home)

**Close Date:** Open until filled

**Hours:** Full-time (20 hours/week Jail Diversion; 20 hours/week Journey Home)

**Job Summary:** Under the direct administrative supervision of the Clinical and Administrative Manager, the Journey Home and Detention Center therapist is responsible for providing clinical services to clients of the Lewis and Clark Detention Center.

**Essential Job Responsibilities:**

- Carry a case load as assigned by Supervisor in accordance with mental health care standards. Meet assigned productivity standards regarding billable units.
- Professionally represent WMMHC in the community through the provision of consultation, education and networking with law enforcement, social service agencies, and concerned citizens throughout the community.
- Provide 24 hour emergency mental health services coverage as assigned by the supervisor.
- Assess and serve the clinical needs of the Lewis and Clark population. Provide clinical assessments, counseling groups, conduct therapy sessions, interview clients for evaluation and recommendation purposes, and provide emergency evaluations and management, diagnosis, case management.
- Make referrals to appropriate community resources as indicated by the needs of the client.
- Work the scheduled FTE (Full Time Equivalency) as assigned. (Example: 75%, 100%, etc.)
- Abide by the employee Code of Ethics, Policies, Procedures and Values set forth by Western Montana Mental Health Center and professional guidelines.
- Accurately complete personal weekly time sheets and appropriate billing logs and submits to supervisor in accordance with program policies.
- Attend and participate in all required meetings unless excused by clinical supervisor.
- Advise the Executive Director and/or Clinical and Administrative supervisors in advance of any possible or pending involvement in legal proceedings regarding professional services rendered by any employee.
- Complete all required paperwork in compliance with the WMMHC policies and procedures and state standards.
- Collaborate with community partners to include quarterly meetings with the Jail Diversion team.
- Collect and report identified data for Jail Diversion or Crisis grants to maintain funding.
- Provide tele-therapy as requested when no shows occur.
- A minimum of 100 billable hours of productivity per month.

**Education/Knowledge:** The duties assigned to this position require post-graduate education in psychology, clinical social work, professional counseling, mental health, psychiatric nursing, or another clinically oriented behavior science. A master's degree from an accredited institution is required. The duties of this position require professional maturity which is typically obtained with at least three years of full-time post-graduate experience in a predominantly clinical position. Additional correctional mental health, community mental health, and/or psychiatric hospital experience is preferred. License or license eligible is required.

The Clinical Therapist must possess a thorough knowledge of the following: psychological theory, systems and research; interpersonal psycho dynamics; family systems theory and principles; motivation theory and principles, psychotherapeutic relationships, clinical treatment methods and interventions, psycho pathology, diagnosis using the Diagnostic and Statistical Manual of Mental Disorders; clinical interviewing and assessment; substance abuse disorders and treatment; emergency psychiatry/crisis management, suicide dynamics, suicide risk assessment and suicide prevention; assessment of malingering and deception; professional documentation standards; referral and consultation practices; and treatment planning skills.