

**Western Montana Mental Health Center**  
**209 N 10<sup>th</sup> St., Ste. A**  
**Hamilton, MT 59601**  
**Phone: (406) 603-4010**  
**Fax: (406) 449-2159**

**Position:** Peer Support Specialist

**Close Date:** Open until filled

**Hours:** 20 hours/week

**Job Summary:** Responsible for delivery of peer support services in crisis, outpatient, and community based setting for adults with severe mental illness. Embrace, develop, and implement recovery based principals with consumers, staff, agency, and the community.

**Essential Job Responsibilities:**

- Link mental health consumers to appointments with Day Treatment, therapist, psychiatrist, nurse and other care providers daily
- Provide peer support services in a one on one or group setting
- Participate in treatment plan meetings for assigned consumers
- Maintain client confidentiality in compliance with HIPAA and agency standards
- Accurately complete appropriate documentation and submit to supervisor in accordance with program policy.
- Attend and participate in required meetings and supervision
- Complete all required paperwork in compliance with the State Standards and WMMHC Policies and Procedures.

**Job Requirements:**

- Must identify as having received or currently receiving services for mental health
- Ability to work in a multi-disciplinary team including but not limited to: Psychiatrist, therapist, Nurse, Crisis specialist, Case Manager, Support Staff, Consumer, Family.
- Acceptance of a variety of lifestyles, behaviors, cultural, and spiritual practices.
- Ability to exercise discretion and maintain client and employee confidentiality.
- Ability to work within the framework of a therapeutic team.
- Valid Montana driver's license and own transportation.
- Auto insurance with coverage including a \$100,000/\$300,000 bodily injury coverage.
- Must be able to use sense of sight and hearing in order to assess environment and clients, and to insure personal safety.
- Flexibility and availability to work a varied schedule.
- Ability to perform a range of physical motions, including but not limited to; Lifting and carrying groceries and other items as needed
- Standing, walking, sitting for long periods of time
- Kneeling, squatting, and stooping
- Ascending/descending stairs
- Must be able to enter non-wheelchair accessible homes.