

**Western Montana Mental Health Center**  
**81 W Park St**  
**Butte, MT 59701**  
**Phone: (406) 497-9000**  
**Fax: (406) 782-4020**

**Position:** Community Support LPN

**Close Date:** Open until filled

**Hours:** Mon–Fri 8am–4pm

**Job Summary:** Under the supervision of the Program Director, is responsible for the provision of nursing services to mentally ill adults in various locations.

**Essential Job Responsibilities:** Distribute required medications to consumers as prescribed. Secure medications daily and monitor and maintain stock/sample supply. Update and maintain the Medication Record in the EMR, and returning phone calls from consumers regarding medications daily. Supervise consumers with filling medication organizers or as medication changes arise. Report medication changes to treatment team in accordance with program and WMMHC policy. Facilitate psycho-educational groups regarding medications and health issues. Perform case management functions for Consumers. Perform nursing assessments. Perform Community Based Psychiatric Rehabilitation functions for Consumers. Conduct AIMS testing to consumers on psychotropic medications every six months. Facilitate yearly physical for consumers on psychotropic medications and record results in charts. Take and record blood pressure and weight for consumers prior to each prescriber appointment or as ordered by prescriber.

**Qualifications:** Provide nursing assessments and triage as part of Outpatient and Community Support Nursing duties. Maintain a good communication with in house and community prescribers.

**Education & Experience:** Must be licensed as a LPN in the state of Montana and preference for one year experience working with adults with mental illness. Computer knowledge and skills are a requirement of this position.